



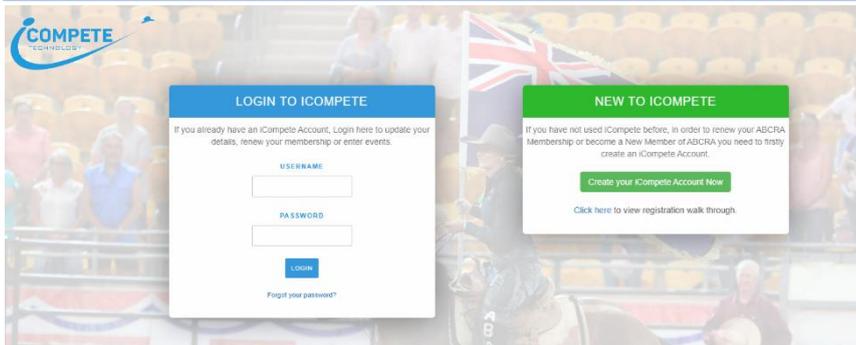
iCOMPETE TIP SHEET

REGISTERTING AN EXISITING HORSE

1. Login to your iCompete profile.

<https://abcra.icompete.net/Account/Login>

NOTE: If you have not registered for iCompete [CLICK HERE](#) to create an account.



2. Once logged into your iCompete profile select the “My Animals” icon under member options.



3. A list of your horses will be displayed.

A non-registered horses will be flagged with a yellow triangle icon to the left of their name – example below.

A **registered horse** will be flagged with a green tick icon to the left of their name.

To upgrade a non-registered horse to a **REGISTERED HORSE** select the **green** plus icon on the right hand side.

Registration No	Name	Sex	Date Of Birth	
712214	MOES BENEDICTION	Mare		
712218	SMARTY	Gelding		
71386	JANIE	Mare		

4. Complete or update the horses registration details in the fields – example below.

The screenshot shows the 'Register Animal' form with the following details filled in:

- Animal Type:** Competition Horse
- Name:** BALDY
- Competition Name:** (empty)
- Breeder:** ANEKA RONCHI
- Current Owner:** ANEKA RONCHI
- Sire:** (empty)
- Dam:** (empty)
- Sex:** Mare
- Date Of Birth:** 01/01/1900
- Rego Date:** (empty)
- Colour:** (empty)
- Height:** (empty)
- Breed:** (empty)
- Microchip:** (empty)
- AQHA Ident:** (empty)
- Document Upload:** Select file... (Browse...)
- ASHS Ident:** (empty)
- Document Upload:** Select file... (Browse...)
- Campdraft Status:** None, Maiden, Novice, Open
- Rodeo Status:** None, Novice Barrel, Open Barrel (24/06/2020)
- Markings:** (empty)
- Animal Pictures:** Front of Horse, Rear of Horse, Near Side, Off Side (all empty)
- Amount Due:** \$24.15
- Pay Now:** (Green button)

5. Click on the **green button PAY NOW** and follow the prompts to complete your payment & registration.

This close-up screenshot shows the 'Pay Now' button highlighted with a red box and a red arrow pointing to it from the right. The button is green and contains the text 'Pay Now'. Above it, the 'Amount Due' is shown as '\$24.15'. The 'Animal Pictures' section is also visible, showing four 'Select file...' buttons with 'Browse...' links.

6. A copy of your **invoice and ABCRA Horse Registration certificate will be emailed** to your nominated email address.

NOTE: If you do not receive your invoice or certificate please check your junk/spam email folders or contact Head Office.

If you have any questions regarding a horse's registration or using iCompete please contact our Head Office Staff for assistance.

Phone 02 6767 9200 or email general@abcra.com.au